



Searching Providers Schedules and Rosters

Parties and Attorneys on a case should not log into Provider Availability and Scheduling System (PASS) and can search without logging in. Only Early Neutral Evaluation (ENE) providers access PASS by creating an account.

Search for provider availability

1. Click **Provider Schedules**.
2. Select a County and Service Type from the dropdown menu.
3. Add search criteria for the schedule and provider.
4. To search for two providers with matching availability, check **I want to use the 2nd box too** and add search criteria in the second box.

i Social Early Neutral Evaluation (SENE) typically requires two providers.

5. Click **Go**.

Search provider rosters

1. Click **Roster**.
2. Select a County Service from the dropdown menu.
3. Add search criteria to filter, or leave blank to view the full list.
4. Click **Go**.